



STAFF REPORT

TO: Mayor & City Commissioners

VIA: Jonathan H. Hayes, City Manager

FR: Jared Jones, ICMA-CM, Assistant City Manager
Brandy L. Waldron, Assistant City Manager

CC: All City Department Heads

RE: City Manager Monthly Operational Report - August 2026

DT: October 6, 2026

This report summarizes activity across all departments reporting to the City Manager’s Office. The CMO will continue to provide this report at the first meeting of every month. The data for this reporting period is from August 2026. This report highlights our department's day-to-day efforts throughout the month but does not provide an exhaustive list of all efforts and projects.

As this report is new, additional data sets that have not historically been tracked will be added, and refinements to this report will continue.

CRA/Business Services	Aug 2026	FYTD (Oct. '25 to date)
CRA		
Active Programs	6	10
Active Projects	37	67
MOU Management	3	6
TIF Rebate Apps. Approved	1	4
CIP Grant Apps. Received & Approved	0	1
Business Services		
Business Tax Receipts Issued	131	783
Merchant Fee Revenue	\$1,299,723	\$12,872,647
Occupational Tax Receipt Issued	\$88,769	\$295,251

Development Services	Aug 2026	FYTD (Oct. '25 to date)
Planning & Zoning Division		
Development Orders Under Review	79	1,127
Development Orders Approved	48	819
Planning Fees	\$8,960	\$163,150
Building Services		
Permits Issued	189	2,185
Inspections Performed	530	5,546
Permit Fees Collected	\$260,198	\$960,129
Code Compliance		
New Cases Opened	81	525
Cases Closed	104	768
Cases to Hearing	14	148
Floodplain Mgt. & Disaster Recovery		
Elevation Cert. Reviewed	7	26
Flood Zone Determinations	57	716
Floodplain Permits Issued	3	49

Fire	Aug 2026	FYTD (Oct '25 to date)
Total Calls for Service:	643	6,843
Fire	17	189
Medical	401	4,056
Other	225	2,598
Response to PC North	28	137
Fire Prevention Inspections	249	2,757

Housing & Community Services	Aug 2026	FYTD (Oct. '25 to date)
Purchase Assistance (clients)	0	\$295,363 (7)
Foreclosure Prevention (clients)	0	\$12,993 (4)
Owner-Occupied Rehab/EM Assist.	\$5,282 (1)	\$100,372 (9)
Rental Assistance	\$7,529 (4)	\$69,021 (46)
Demolition/Reconstruction	0	\$96,931 (4)
Applications Received	18	212
Walk-ins	48	957
Phone Calls	326	3,847
Referrals Processed	59	913
Counseling Sessions	17	124
Clients Serviced	82	807
CDBG (Daffin Park)	0	\$186,318
CDBG /Public Service (ASAP)	0	\$54,001
ASAP		
Pana Villa – Avg. Daily Attendance	19	18
Glenwood – Avg. Daily Attendance	32	30
Honor Roll		33%
Good Conduct		93%
Reading Comprehension – Glenwood		352
Reading Comprehension – Pana Villa		532

Human Resources	Aug 2026	FYTD (Oct. '25 to date)
Job Applications Submitted	235	3,288
Retiree's w/ Benefits Registrations	135	-
New Work Compensation Claims	5	53
Open Work Compensation Claims	52	-
Employees Starting Training (MOT, OSHA, etc.)	7	157
Employees Completing Training	14	138
Employees/Dependents on Health Insurance	532/1142	-
Active Employees (Full & Part Time)	579	-

Logistics	Aug 2026	FYTD (Oct. '25 to date)
Purchasing		
P.O.'s & Check Requests Processed	365	3,295
Bids Created	6	41
Bids Closed	1	36
Warehouse Items Issued	4,199	50,410
Warehouse Items Issued Value	\$84,648	\$1,102,251
Information Technology		
Support Tickets Processed	209	2,115
Hardware Replacement	6	144
Meetings Supported (hours)	31	375
Signs & Markings		
Signs & Decals Repairs	43	1,309
Signs & Decals Installs	34	1,560
Signs & Decals Created	0	1,748
Signs & Decals Inventoried	53	10,282
Equipment Maintenance		
Work orders initiated/completed	281/290	W/O complete: 2,803
Risk Management		
Automobile Claims	6	68
General Liability Claims	10	126
Training Sessions/Safety Meetings	9	74
Facility Maintenance & Projects		
Work orders initiated/completed	64/49	747/668
Projects	2	39

Parks, Culture, & Recreation	Aug 2026	FYTD (Oct. '25 to date)
MLK Jr. Recreation Center		
Adult Memberships	158	2,735
Youth Memberships	112	2,873
Parks Maintenance		
Acres Mowed/ Trees Trimmed	285/4	3,752/548
Special Events		
Special Events Apps. Submitted/Issued	21/14	112/64
Special Events Held	2	78
Sports & Programs		
League Participants Registered	400	698
Field Rentals (hours rented)	229	2828
Recurring Programs Offered	6	152
Program Attendances (non-MLK Jr.)	587	9,422
City-Sponsored Events Attendance*	400	6,395

Police	Aug 2026	FYTD (Oct '25 to date)
Total Calls for Service	7,372	87,964
Calls for Service in PC-North	728	7,300
Traffic Stops	1,441	20,544
Arrests	470	5,708
Special Events	5	54

Public Works	Aug 2026	FYTD (Oct. '25 to date)
Utilities		
Water repairs (meters, hydrants, valves, etc.).	119	1,601
Sewer repairs (overflow, cave-in, install, etc.)	128	1,126
Lift Station Acknowledged Alarms	1,659	10,323
Wastewater Treatment (gallons treated)	152.4M	1,127B
Lab – samples/tests	647/1,839	6,902/19,376
Environmental Services		
Garbage (blue can) Collected (tons)	1,328	13,787
Garbage (dumpster) Collected (tons)	1,514	15,742
Trash Collected (cubic yards)	5,676	67,254
Litter Crew Collection (in 50-gallon bags)	81	872
Street Sweeping Miles Swept	351	1,417
Street Sweeping Material & Debris (tons)	0*	295
Engineering		
ROW Permits Issued	33	568
ROW Permits Fees Received	\$6,100	\$161,175
Development Order Plans Reviewed	34	337
Building Permit Reviews	137	1,656
Full Survey Projects	7	71
ROW Determinations/Legal	5	35
Public Works Call Center		
Service Requests Entered	289	2,003
Streets & Drainage		
ROW Maintenance (miles mowed/maint.)	34	552
Drainage Ditch Cleared	3	73
Asphalt Crew – Asphalt installed (tons)	43	832
Potholes repaired	15	135
Utility Cuts repaired	19	262
Concrete Crew (cubic yds. poured)	25	508
Environmental Compliance		
Sanitary Sewer Overflows (SSOs) reported	3	59
Stormwater Inspections	101	717
FOG Inspections	77	460

*Debris is stockpiled until there is enough to haul to the landfill